

## ORDINANCE

### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHICAGO:

**SECTION 1.** Title 2 of the Municipal Code of Chicago is hereby amended by inserting a new chapter 2-57, as follows:

#### **Chapter 2-57 OFFICE OF PROFESSIONAL STANDARDS**

**2-57-010 Definitions.**

The following terms wherever used in this chapter shall have the following meanings unless a different meaning appears from the context:

- (a) *Chief administrator* means the chief administrator of the office of professional standards.
- (b) *Department* means the Chicago department of police.
- (c) *Police Board* means the police board established by Chapter 2-84 of this code, as amended.
- (d) *Superintendent* means the superintendent of police or his designated representative.

**2-57-020 Establishment--Composition.**

There is hereby established an office of the municipal government to be known as the office of professional standards, which shall include the chief administrator of professional standards and such deputies, assistants and other employees as may be provided for in the annual appropriation ordinance. The offices of the office of professional standards shall be located in a facility outside of the department of police.

**2-57-030 Chief Administrator --Appointment as chief administrative authority.**

The chief administrator shall be the chief executive officer of the office of professional standards. The chief administrator shall be appointed by the mayor subject to the approval of the city council. The chief administrator shall be responsible for the general management and control of the office of professional standards and shall have full and complete authority to administer the office in a manner consistent with the ordinances of the city, the laws of the state, and the rules and regulations of the police board. The chief administrator shall be appointed for a term of four years, or until his or her successor is appointed and approved.

**2-57-040 Chief Administrator--Powers and duties.**

In addition to other powers conferred herein, the chief administrator shall have the following powers and duties:

- (a) To receive and register all complaints filed against members of the department;
- (b) To conduct investigations into complaints against members of the department concerning domestic violence and excessive force;
- (c) To conduct investigations into all cases in which a department member discharges his or her firearm at a person, even if no allegation of misconduct is made;
- (d) To conduct investigations into cases where the death of a person occurs while in police custody or where an extraordinary or unusual occurrence occurs in lockup facilities, even when no allegation of misconduct is made;
- (e) To forward all other complaints filed against members of the department to the department's internal affairs division;
- (f) To conduct investigations in a manner consistent with Article IV of Chapter 2-84, the rules and regulations established by the police board, and all department operating procedures, general orders, collective bargaining agreements, and other applicable laws and regulations;
- (g) To make recommendations to the superintendent concerning the appropriate disciplinary action against members of the department found to be in violation of department rules and regulations;
- (h) To make recommendations to the superintendent, the police board, and the chairman of the city council committee on police and fire concerning revisions in police and operating procedures to increase the efficiency of the department;
- (i) To request information related to an investigation from any employee or officer of the city;
- (j) To issue subpoenas to compel the attendance of witnesses for purposes of examination and the production of documents and other items for inspection and/or duplication. Issuance of subpoenas shall be subject to the restrictions contained in Section 2-57-050;
- (k) To address police personnel and community groups on regulations and operations of the office of professional standards; and

- (1) To promulgate rules, regulations and procedures for the conduct of the office of professional standards' investigations consistent with the requirements of collective bargaining agreements, due process of law and equal protection under the law.

Nothing in this chapter shall preclude the chief administrator from referring a complaint or information concerning a member of the department to the appropriate federal, state or local law enforcement authorities.

**2-57-050 Subpoena issuance and contents--Objections.**

The chief administrator shall issue subpoenas only if (a) the chief administrator is conducting an investigation authorized by this chapter; and (b) the chief administrator has a reasonable belief that such misconduct has occurred; and (c) the testimony of the witness or the documents or items sought by the subpoena are relevant to the investigation. A subpoena shall be served in the same manner as subpoenas issued under the Rules of the Illinois Supreme Court to compel appearance of a deponent, and subject to the same witness and mileage fees fixed by law for such subpoenas.

A subpoena issued under this chapter shall identify the person to whom it is directed and the documents or other items sought thereby, if any, and the date, time and place for the appearance of the witness and production of the documents or other items described in the subpoena. In no event shall the date for examination or production be less than seven days after service of the subpoena.

No later than the time for appearance or production required by the subpoena, the person to whom the subpoena is directed may object to the subpoena, in whole or in part. The objection shall be in writing, delivered to the chief administrator, and shall specify the grounds for the objection. For seven days after receipt of a timely objection to a subpoena, the chief administrator shall take no action to enforce the subpoena or to initiate prosecution of the person to whom the subpoena is directed. During this seven-day period, the chief administrator shall consider the grounds for the objection and may attempt to resolve the objection through negotiation with the person to whom the subpoena is directed. The seven-day period may be extended by the chief administrator in order to allow completion of any negotiations. The extension shall be in writing addressed to the person to whom the subpoena is directed, and shall specify the date on which the negotiation period will end. Negotiations may include such matters as the scope of the subpoena and the time, place and manner of response thereto. The filing of an objection to a subpoena, and negotiations pursuant to an objection, shall not constitute refusal to comply with the subpoena, or interference with or obstruction of an investigation.

**2-57-060 Decisions; recommendations.**

(a) If the chief administrator issues a recommendation of discipline against one or more members of the department, the superintendent must respond to such recommendation within 90 days. The response must include a description of any disciplinary action the superintendent has taken with respect to the member in question.

(b) If the superintendent did not take any disciplinary action, or takes a different disciplinary action than that recommended by the chief administrator, the superintendent must describe the proposed different action and explain the reasons for the different action in the written response. The superintendent's response shall include, but is not limited to, the following reasons for taking a different action:

- (i) an analysis of the employee's work history, including any prior disciplinary actions and/or prior complimentary history;
- (ii) the superintendent's professional opinion with regard to the case; and
- (iii) any evidentiary concerns with regard to the investigation.

This response must be submitted to the chief administrator within the 90-day decision period.

(c) Within five days after the submission of a response letter which proposes less discipline than that recommended by the chief administrator, the superintendent and the chief administrator shall meet to discuss the reasons for the superintendent's actions. If the chief administrator does not concur with regard to the superintendent's reasons for the differing disciplinary action, the chief administrator shall, within two days, send the superintendent's response, along with the chief administrator's objections, to a separate panel consisting of three persons who shall be designated by the police board from its membership.

The three-member panel shall, within 10 days of receipt, review the superintendent's response and the chief administrator's objections. Such members of the panel shall then recuse themselves from any future involvement with such case. If the superintendent's response does not, in the opinion of a majority of the members of the three-member panel, support the superintendent's decision, such decision shall be invalid and the recommendation of the chief administrator shall be accepted by the superintendent.

(d) No action of the superintendent which proposes to take less discipline than that recommended by the chief administrator shall be valid until the provisions of subsection (c) of this section are followed.

(e) If the superintendent fails to respond to the recommendation within the 90-day decision period, such recommendation shall be deemed to be accepted by the superintendent.

**2-57-070 Investigations not concluded within six months.**

If the chief administrator does not conclude an investigation within six months after its initiation, the chief administrator shall notify the mayor's office and the city council committee on police and fire of the general nature of the complaint or information giving rise to the investigation and the reasons for failure to complete the investigation within six months.

**2-57-080 Cooperation in investigations.**

It shall be the duty of every officer, employee, department, and agency of the city to cooperate with the chief administrator in any investigation or hearing undertaken pursuant to this chapter.

**2-57-090 Retaliation prohibited--Penalty.**

No person shall retaliate against, punish or penalize any other person for complaining to, cooperating with or assisting the chief administrator in the performance of his or her office. Any person who violates the provisions of this section shall be subject to a fine of not less than \$5,000.00 and not more than \$10,000.00 for each violation.

**2-57-100 Final Summary Reports - Open to public inspection.**

All final summary reports of the office of professional standards shall be open to public inspection, except to the extent that information contained therein is exempted from disclosure by the Illinois Freedom of Information Act, collective bargaining agreement, or any other applicable law.

**2-57-110 Quarterly reports to legislative and executive branches.**

No later than the fifteenth day of January, April, July and October of each year, the chief administrator shall file with the mayor's office and the city council committee on police and fire a report, accurate as of the last day of the preceding month, indicating: (1) the number of investigations initiated since the date of the last report; (2) the number of investigations concluded since the last report; (3) the number of investigations pending as of the reporting date; (4) the number of complaints not sustained since the last report; and (5) the number of complaints sustained since the last report. Such reports shall be open for public inspection.

**2-57-120 Chief Administrator--Conditions for removal from office.**

Prior to serving a complete term, the chief administrator may be removed only for cause and in accordance with the provisions of this section. The mayor shall give written notice (a) to the city council of his intent to remove the chief administrator; and (b) to the chief administrator of the cause of his intended removal. Within ten days after receipt of the notice, the chief administrator may file with the city council a request for hearing on the cause for removal. If no

such request is made within ten days, the chief administrator shall be deemed to have resigned his or her office as of the tenth day after receipt of the notice of intended removal. If such a request is made, the city council shall convene a hearing on the cause for removal of the chief administrator, at which the chief administrator may appear, be represented by counsel and be heard. The hearing shall be convened within ten days after receipt of the request therefor and conclude within 14 days thereafter. The mayor's notice of intended removal shall constitute the charge against the chief administrator. Removal of the chief administrator for cause after the hearing shall require the affirmative vote of a majority of the members of the city council.

**2-57-130 Obstructing or interfering with investigations -Penalty.**

No person shall wilfully refuse to comply with a subpoena issued by the chief administrator, or otherwise knowingly interfere with or obstruct an investigation authorized by this chapter and conducted by an announced investigator of the office of professional standards. Any person who wilfully violates the provisions of this section shall be subject to a fine of not less than \$1,000.00 and not more than \$5,000.00 for each such offense, or imprisonment for a period of not less than 30 days and not more than six months, or both a fine and imprisonment. Each day that a violation continues shall constitute a separate and distinct offense. Actions seeking the imposition of a fine only shall be filed as quasi-criminal actions subject to the provisions of the Illinois Code of Civil Procedure, as amended. Actions seeking incarceration, or incarceration and a fine, shall be filed and prosecuted as misdemeanor actions under the procedure set forth in Section 1-2-1.1 of the Illinois Municipal Code, as amended.

**2-57-140 Violation--Penalty--Discharge or other discipline.**

Any employee or appointed officer of the city who violates any provision of this chapter shall be subject to discharge (or such other discipline as may be specified in an applicable collective bargaining agreement) in addition to any other penalty provided in this chapter.

**2-57-150 Rules and regulations.**

The chief administrator is authorized to adopt such rules, regulations and procedures as he or she may deem expedient for the proper administration and enforcement of the provisions of this chapter.

**SECTION 2.** Section 2-84-030 of the Municipal Code of Chicago is hereby amended by inserting the language underscored, as follows:

**2-84-030 Police board--Powers and duties.**

The board shall exercise the following powers:

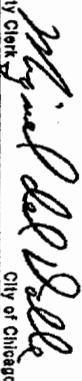
*(Omitted text is not affected by this amendment.)*

A majority of the members of the police board must concur in the entry of any disciplinary recommendation or action. In the event that three members of the board must recuse themselves pursuant to the provisions of section 2-57-060, a majority of the remaining members of the police board must concur in the entry of the disciplinary recommendation or action.

*(Omitted text is not affected by this amendment.)*

**SECTION 3.** Sections 2-57-010, 2-57-020 and 2-57-030 created by section 1 of this ordinance shall be in full force and shall take effect upon passage and approval. The remaining sections of this ordinance shall be in full force and shall take effect upon the selection and approval of the chief administrator. For any investigation pending on the effective date of this ordinance, the investigation shall be concluded expeditiously.

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REFERRED TO COMMITTEE ON POLICE AND FIRE
MAY - 9 2007
 City Clerk City of Chicago